

# Kolter Parent Teacher Organization (PTO) General Meeting Minutes

Monday, May 9, 2011

**Members Present:** members present (see attached sign-in sheet)

## **Call to order:**

President, Anne Hodgson, called the meeting to order on April 11, 2011, at 6:48 PM in the cafeteria. Quorum was present. President Hodgson discussed the goals of PTO, the successful fundraising efforts and all the extra work that went into PTO this year. All goals were met! President Hodgson discussed how the Cafeteria project was completed this year, which included infrastructure & wireless internet access. President Hodgson reported the final project in the cafeteria will be a request to spend the extra funds to install a remote controlled projector for the cafeteria which will be addressed at this meeting.

## **Officer's Reports:**

### **Secretary's report: Approval of Minutes, Ms. Ruiz-Mansfield, Secretary**

1. Ms. Ruiz-Mansfield presented the meeting minutes for approval. Ms. Stacy Schwartzberg motioned to waive reading & approve March General Meeting minutes. Ms. Pilar Hernandez seconded. Membership voted. Motion approved.

### **Treasurer's Report: Angie Pettigrew & Keith Desrosiers**

1. Ms. Pettigrew reviewed with the membership the financials.
2. Ms. Pettigrew explained we spent \$2,700 for cookbooks and paid half of the cost. Ms. Pettigrew further explained needing approval to pay the 2<sup>nd</sup> half of the invoice. Ms. Pettigrew further explained that the projector was requested and she reviewed the budget for areas the projector could be paid. Approximately \$2,000 of the projector expense could come through the unspent cafeteria program funds. Ms. Pettigrew further reported that she wanted to reallocate \$4800 and request an additional \$1600. After this, still approximately \$20,000.00 designated funds will remain in our bank account.

## **New Business**

**Vote for financial transactions –** Cookbooks expense went over budget; can resell in the beginning of the year. A Motion was made to pay invoice, membership voted on and it passed unanimously. Motion also presented on voting to approve projector. Discussion took place on projector & cost; questions about future upgrades and potential trade-in; projector mounted from ceiling is the upfront cost; projector itself is \$1700.00. Membership voted and said motion was approved.

## **Committee Reports**

**Yearbooks-** Christie Harrison reported on yearbook production. This year there are 8 more pages and books are the same price \$25. The book commemorates the 50<sup>th</sup> year and order forms will be distributed tomorrow. Orders due by May 20<sup>th</sup>. May 27<sup>th</sup> is outside sales after school; teachers get yearbooks at discounted price of \$10.00.

**Mary Nesbitt** reported on the budget cuts and that the gap/cut is going to be \$275.00 per pupil. Ms. Nesbitt reported that HISD has approximately 84 million dollar rainy day fund.

**Lisa Sutton** reported on Teacher Appreciation. During teacher appreciation week, breakfast & lunch were provided for teachers on Friday. Lunch was provided by Gugliani's and parents brought desserts, teachers were treated to chair massages, and small gifts. Student Council also provided messages. Ms. Henderson & Ms. Keiter sent thanks.

VIPS volunteers- thanked everyone for their participation as volunteers. One Person Can Make a Difference story read...VIPS recognized the outgoing officers- Anne Hodgson, Rhonda, Mary Nesbitt and Angie Pettigrew.

**Principal's Report-** Principal Stewart discussed attendance rate- 97.8%; really great attendance rate. Discussed the stressful year with so many issues arising but that the staff has really felt bonded through this and that PTO has been very supportive and helped strengthen this school. Everything is going to be okay.

Judge Engelhart discussed volunteering in the age of budget cuts. Judge Engelhart reported on the positive impact of PTO and involved parenting. Judge Engelhart cited a key reason schools thrive is parental involvement. Judge Engelhart swore in the incoming PTO Officers.

Ms. Goldstein motioned to adjourn meeting. Meeting adjourned at 7:45 p.m.

Meeting minutes compiled by: